



Laudium Cricket Club
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CONSTITUTION OF THE LAUDIUM CRICKET CLUB

1st Edition (October 03)

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CONSTITUTION

1 Name and domicili

The club shall be named the **LAUDIUM CRICKET CLUB** hereafter referred to as the **CLUB**, and its headquarters will be situated at Cnr 19th ave & Jade Street Extension, Laudium.

2 Membership

- Any person, irrespective of race or colour, may apply for membership of the **CLUB** by filling out the prescribed application form
- Membership fees, as determined by the **COMMITTEE**, is payable upon a member joining the **CLUB**
- The **COMMITTEE** has the authority to approve or disapprove applications
- Nonpaying members will not be eligible to play for the club unless otherwise approved by the **COMMITTEE**
- Transfer of players from one club to another must comply with the NCU current rules and regulations
- Annual Subscriptions as decided by the Executive committee must be paid timeously to ensure continued membership

3 Goals

The **CLUB**'s goals are to-

- remain affiliated to the Northerns Cricket Union
- create opportunities for the people of the western suburbs of Tshwane to support and play cricket;
- maintain and play cricket at the highest levels
- provide playing facilities, as required by the Northerns Cricket union; and
- provide facilities as requested by the **CLUB**'s paid up members
become a development Hub for all races in the western suburbs of Tshwane
become a cricket club of excellence recognized by the **NCU**

4 Management

The management committee, hereafter known as the **COMMITTEE**, is responsible for the management of the affairs of the **CLUB** and is elected at an Annual General Meeting (AGM) to serve for a period of two years. The **COMMITTEE** comprises of the following:

- Chairperson
- Vice-Chairperson
- Treasurer

General management committee members (Job spec to be individualized according to club needs and requirements at the time)

The committee may not consist of less than 3 members and will be limited to 9 members

Sub committees and members may be called to serve specific duties under the direction of an assigned Management Committee member, and must be approved by the Executive Committee

5 Election of **COMMITTEE**

- Only paid up members of the **CLUB** that are 18 years and older, are eligible to vote, make nominations and be elected to the **COMMITTEE**
- Nominations must be made on the prescribed nomination form, be seconded by another member and the nomination accepted in writing by the member nominated
- Nominations must reach the Secretary of the **CLUB** at least ONE HOUR prior to the Annual General Meeting
- Acceptance of nominations may still be done before the commencement of the Annual General Meeting
- A nominated candidate who has submitted an apology to a committee member for non attendance of the Annual General Meeting, can be elected to the **COMMITTEE**, on condition that the nomination process was followed correctly
- Voting will be done by ballot paper
- In the event of not enough members being elected through the prescribed voting process, members will be allowed to (from the floor) nominate, second and vote for additional candidates
- Should candidates draw equal votes (more candidates than positions), the voting process will be repeated in respect of such candidates until it has been completed successfully

6 Powers and Roles of the **COMMITTEE**

- *Role of the Chairperson*
 - The Chairperson will lead all meetings and ensure that the **CLUB** is managed efficiently and in accordance with the Constitution
 - He will represent the **CLUB** at the Northern's Cricket Union meetings and will have a mandate to take decisions on behalf of the **CLUB**. He will appoint someone to fulfill this role should he not be available

- He will take a leading role during negotiations with other parties where the interests of the **CLUB** are at stake
- The Chairperson will chair the Financial Committee
- He will be one of the members empowered to authorize expenditures
- ***Role of the Vice-Chairperson***
 - He will fulfill the role of the Chairperson during the latter's absence
 - He will be a member of the Financial Committee
 - He may approve expenditure as per the Financial Committee decisions
 - He will be the chairperson of the Disciplinary Committee
- ***Role of the Treasurer***
 - The Treasurer is responsible for the efficient bookkeeping of the **CLUB's** finances in accordance with acceptable bookkeeping principles
 - The Treasurer will execute decisions of the Financial Committee
 - He is responsible to present financial statements, as per requirements, to the Annual General Meeting as well as every **COMMITTEE** meeting
 - It is the Treasurer's responsibility to manage the investments of the **CLUB** as per the decisions of the Financial Committee
 - The Treasurer must handle all club funds and monies obtained through any other fundraising efforts
 - The Treasurer may incur expenses in accordance with the Financial Committee's decisions

7 Meetings

- ***Annual General Meeting***
 - The Annual General Meeting of the **CLUB** will be held not later than 30 July each year
 - The following documents must be displayed on the notice board of the **CLUB** and on any other place as may be deemed necessary by the **COMMITTEE**, at least 14 working days prior to the date of the Annual General Meeting:
 - Notice of the meeting which includes place, time and date
 - Agenda
 - Minutes of previous Annual General Meeting

- Financial Statements
 - Nomination forms for election of new **COMMITTEE** (every second year)
- The Agenda will include at least the following discussion points:
 - Acceptance of previous minutes
 - Chairperson's report
 - Presentation and acceptance of financial statements
 - Election of new **COMMITTEE** (every second year)
 - Acceptance of proposals for the amendment to the Constitution (if necessary)
 - Appointment of auditors
 - General matters, as placed on the agenda prior to the commencement of the AGM
- Ten members with voting rights will form a quorum. If a quorum is not present, the Meeting will adjourn for thirty minutes after which the paid up members present shall form a quorum
- Voting will take place per ballot paper
- ***Special general meetings***
 - A Special General Meeting can be called-
 - on written request of at least two thirds of the paid up senior members of the **CLUB**. Such request must indicate the discussion points and also have the approval of the **COMMITTEE** that it be discussed
 - on request of the **COMMITTEE**

- to discuss any proposals for the amendment to the Constitution and acceptance thereof
- Notice of such a Meeting must be displayed at least fourteen days prior to such Meeting on the notice board of the **CLUB** or any other place as decided by the **COMMITTEE**, and must include the discussion points and time, date and place thereof. Only the displayed discussion points will be entertained. At least ten fully paid up senior members of the **CLUB** will form a quorum. If a quorum is not present, the Meeting will adjourn for thirty minutes after which the members present and who have voting rights will form a quorum. The discussion points must be accepted by at least 70% of the members of the **CLUB** present and who have voting rights. The voting process will be done by the raising of hands and proxy votes will be accepted

8 Constitution

- Amendments to the Constitution can only be accepted by a majority of 70% of the members present (and who have voting rights) at an Annual General Meeting or a Special General Meeting
- Paid up members of the **CLUB** will receive a copy of the Constitution upon request

9 Accountability/liability of the CLUB

- The **CLUB** and members of the **COMMITTEE** will not be held liable for any expenses, claims or losses that may accrue as a result of injuries, accidents or death in respect of any member or dependent whilst such member or dependent participates in any activities of the **CLUB**, whether on **CLUB** premises or elsewhere
- The **CLUB** will not hold any member of the **COMMITTEE** liable for any losses that may occur during the execution of his normal duties, unless the losses occurred through plain negligence, malicious misconduct or actions taken contrary to the Constitution or any decision taken by the **COMMITTEE** or instructions issued by the Chairperson

10 Affiliation

- The **CLUB** may, with the permission of the Annual General Meeting or Special General meeting, affiliate to any organization or federation
- The **COMMITTEE** may approve that any other organization may affiliate with the **CLUB**

11 Assets

- The **CLUB** must maintain an effective asset register and it must appear as a fixed agenda point during **COMMITTEE** meetings

12 Dissolving of CLUB

- Should a motion be taken at a Special General Meeting (see par 7) to dissolve the **CLUB**, the assets of the **CLUB** will be transferred to the Northern Cricket Union for distribution according to their discretion

Signed on this 1 day of the month of June, 2008


Chairperson


Committee member


Witness


Witness